

RPL/RCC APPLICATION PROCEDURE

Introduction

Recognition of prior learning acknowledges you have already learnt from other courses, work experience and training on the job, as well as life experience. If what you have learnt is relevant to the new course, you may not have to do those parts of the course again.

The procedure to assess people for Recognition of Prior Learning involves a detailed assessment of both qualifications and skills. For this reason, only those who have a real belief that they already possess the knowledge and skills outlined in the training content should apply.

Applying for RPL

- Complete a written application form (download from www.premiumhealth.com.au/rpl.html) and forward to the Training Manager
- Along with your application form, attached details of any relevant experience and education and supporting documentation/evidence eg: work related documents, performance appraisals; references; certificates from previous training
- On receipt of your application, it is assessed, including the checking of all evidence for accuracy and deciding if there is sufficient evidence to support exemption from some of the course competency elements.
- Assessment of your initial application will take up to 10 days.
- If any further assessment is required you may need to provide further evidence or demonstrate particular skills, for example, demonstrate CPR; or undertake an oral or written assessment, using, for example, first aid critical scenarios or multiple-choice questioning.
- At the end of the assessment, you will be notified of the result of your application.

Fees

The fee for submitting an application for RPL is \$75 lodgement fee and \$50 per hour for assessment of your application.

Note: Applications must be made at least 15 days prior to course commencement to allow sufficient time for assessment of your application and if necessary to demonstrate current competence. No provision for exemptions will be made once training commences.

Related Documents

RPLAP.02
RPL.02